

IQAC

Minutes of 12th Meeting of IQAC			
Date: 11-07-2018			Location : Conference Table
Start Time	Stop Time	Total Hours	
2:30	3:00	0:30	
Attendees			
1. Dr. Divakar Goli		5. Dr. Ambujakshi	
2. Mr. AG Raghu		6. Dr. Guru Basavarajaswamy PM	
3. Dr. Manjunath PM		7. Dr. Shivanand M	
4. Dr. Udayraj Sharma		8. Mrs. Padma	
		9. Dr. Giles D	
Apologies			
1. Mr. Basani Jayaditt Reddy			
2. Dr. Gururaj Urs.			
Agenda of Meeting:			
1. Review of 12 th Meeting			
2. Change control and Deviation			
3. PO and CO attainment, CO – PO correlation.			
4. Training the teachers in quality aspects.			
Discussed Items:			
1. Dr. Divakar Goli welcomed all the members of the IQAC, and started the proceedings of the meeting.			
2. Confirmation of the 11 th Minutes of meeting conducted on 27-04-2018 was approved.			
3. Proposes to organize PCI Sponsored training for faculty members and Dr. Manjunatha PM and Dr. Gurubasavaraja Swamy PM will be coordinating for the same. It was also planned to include outcome based education training to other faculty members from other colleges.			
4. Course outcome and Program outcome attainment at different level were discussed during the meeting. The steps to improve the attainment level of Environment and sustainability was discussed. It was planned to incorporate various EVS related activities and project/ assignment.			
5. Dr. Divakar Goli again stressed on the need of continuous assessment to be monitored continuously to improve the teaching learning process with in turn will have a good outcome.			
6. Mr. AG Raghu verified the process of establishing the new SOP. During the discussion he told to work on change control and deviation rather than changing the SOP.			



Principal
Acharya & BM Reddy College of Pharmacy
Bangalore - 560 107.



Minutes of Meeting of IQAC				
Date:	04-01-2019			
Start Time:	11.30 am	End Time:	1.00 pm	Duration: 1 hour 30 Minutes
Attendees				
Dr. Divakar Goli, Mr. A G Raghu, Dr. Manjunatha P M, Dr. Uday Raj Sharma, Dr. Ambujakhsi H R, Dr. Gurubasavaraja Swamy P M, Mrs. Padma S, Dr. Giles D				
Agenda of the Meeting				
<ul style="list-style-type: none">• Academic Issues• Quality of Teaching & Learning• Anti Ragging Issues• Students grievance• Women Empowerment				
Discussed points				
<ol style="list-style-type: none">1. Proposes to organize seminars to improve quality of teaching of the faculty members of the institutes2. Academic activities are planned such that Course outcomes are attained to achieve the maximum results3. The anti Ragging committee is proposed to reconstitute involving student representatives from each class /program4. Student grievances pertaining to academic issues and residential entrusted to student affairs committee5. Activities for Women Empowerment and Entrepreneurship are planned				

Member Secretary - IQAC

Principal

Principal
Acharya & BM Reddy College of Pharmacy
Bangaluru - 560 107.

Date: 20-12-2018

ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Divakar Goli and HOD's and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on **11/07/2018**.

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	Outcome based education training programme	PCI sponsored "Continuing education programme for pharmacy teachers" was organised on September 6 – 8, 2018, for upgrading the knowledge and skills of pharmacy teachers.
2	Course and Programme outcome attainment	Co-PO mapping for all the course of all the programme were supervised and recorded under the academic council of the institution.
3	Steps to improve the environment and sustainability	Waste management system to recycle/reuse of the chemicals was discussed with IISc, Bengaluru to avoid disposal of used chemicals. Used Chemical were collected and stored for safe disposal in the identified place.
4	Continuous assessment of teaching and learning activities	Formative and summative assessment at all level (daily test, monthly unit test and internal examination) was implemented in day to day classes.
5	Establishment SOP for all academic activities	SOP of SOP is developed under the guidance of the Mr. AG Raghu, consultant, Santana Gopala consultancy. For all the academic related activities SOP were developed and implemented.


Member Secretary - IQAC




Principal

Date: 12-05-2019

ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Divakar Goli and HOD's and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on **04-01-2019**

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	<ul style="list-style-type: none"> Academic Issues Quality of Teaching & Learning 	<p>Tutorial classes for One hour were introduced in the practical classes.</p> <p>Academic activities were monitored based on the faculty's weekly, monthly report, and course file planning.</p> <p>Continuous audit and review of documents of academic committees by the head of the institution and chairperson of the respected committees.</p> <p>Preparation of appraisal report of individual faculty.</p>
2	<ul style="list-style-type: none"> Anti Ragging Issues 	<p>Activities of anti ragging cell were revived.</p> <p>Vigilance team comprising of students and faculty members was set up to crack down ragging activities in the campus and hostel.</p> <p>Nature of ragging and punishment as per the anti ragging act 26 of 1997 is Displayed in the college premises to bring to the notice of the students.</p>
3	<ul style="list-style-type: none"> Students Grievance 	<p>Student affairs committee is set up and reconstituted annually comprising faculty and student's representative from all the programmes.</p> <p>SOP for student grievances and readdressal of complaints in the institution was developed and approved.</p>
4	<ul style="list-style-type: none"> Women Empowerment 	<p>Women cell committee was constituted.</p> <p>Seminars, awareness programme focusing on women entrepreneurship, startup, Schemes and funding agencies for research exclusively for women were organized to motivate women faculty members.</p>


Member Secretary - IQAC




Principal