

MINUTES OF MEETING
ACHARYA & BM REDDY COLLEGE OF PHARMACY
BENGALURU-107



Date : 31/07/2021
Time : 01:30 PM –02:30PM
Venue : Principal's Chamber
Agenda:

Ref.No: IQAC/2021-07/01

1. Enhancing the quality in academic and research activities.
2. Initiation of value added course and add on course in the institution.
3. Participation in NIRF and ARIIA and achieve a better ranking.
4. Academic audit, CO-PO attainment for the academic year 2020-21.

Members Present:

Sl. No	Name	Representation	Position	Signature
1	Dr. Amit Kumar Das	Principal	Chairperson	
2	Dr. Manjunatha PM	Vice-Principal	Member	
3	Dr. Maneesh S Paul	Management member	Member	
4	Mr. Naveen Kumar RM	Administrative officer	Member	
5	Mr. Ramesh Babu C	Local society	Member	
6	Mr. Sripathi M	Industrialist	Member	
7	Dr. Lakshmeesha CS	Faculty Member	Member	
8	Dr. Gurubasavaraja Swamy PM	Faculty Member	Member	
9	Dr. Uday Raj Sharma	Faculty Member	Member	
10	Dr. Surendra V	Faculty Member	Member	
11	Mr. Subhadip Das	Student member	Member	
12	Mr. BJ Reddy	Alumni	Member	
13	Dr. Sateesha SB	Faculty Member	Coordinator, IQAC	

Members Absent: Mr. Ramesh Babu C, Mr. BJ Reddy

Principal
 Acharya & BM Reddy College of Pharmacy
 Bengaluru - 560 107

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**Discussion Summary:**

Sl.No	Discussion Points	Responsibility	Timeline
1	Enhancing the quality in academic and research activities	Program coordinator and R & D coordinator	Review on monthly basis
2.	Initiation of value added course and add on course in the institution	HODs	Initiation and completion of value added courses and add on courses for B. Pharm, M. Pharm and Pharm. D, during the academic year 2021-22.
3	Participation in NIRF and ARIIA and achieve a better ranking.	NIRF nodal officer and ARIIA coordinator, ABMRCP	Review on/before 30 st October 2021
4	Academic Audit, CO-PO attainment for the academic year 2020-21	Program coordinators	December 2021

Signature of the Coordinator, IQAC

Signature of the Principal

Principal
 Acharya & BM Reddy College of Pharmacy
 Bengaluru - 560 107



ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Amit Kumar Das and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on 31-07-2021.

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	Enhancing the quality in academic and research activities	Program coordinators and class teachers were given with responsibilities to arrange remedial classes for slow learners. R&D coordinator was given with responsibilities to arrange various programs to enlarge the knowledge about research, submission of application to funding agency.
2	Initiation of value added course and add on course in the institution	the HODs of the department, Pharmaceutical Chemistry, Pharmaceutics, Pharmacy Practice and Pharmacology to prepare the course models to conduct the value addition course and add on course. Student enrollment and completion of the program should be done before December 2021.
3	Participation in NIRF and ARIIA and achieve a better ranking.	NIRF nodal officer and ARIIA coordinator were given with responsibility to compile the data required for NIRF and ARIIA ranking.
4	Academic audit and CO-PO attainment for the academic year 2020-21	Auditing of the course files were planned to be carried out and the program coordinators are entrusted to do so. The final auditing report should be submitted to IQAC coordinator by the end of December 2021.

Signature of the Coordinator, IQAC

Signature of the Principal

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Acharya & BM Reddy College of Pharmacy
Bengaluru - 560 107

MINUTES OF MEETING
ACHARYA & BM REDDY COLLEGE OF PHARMACY
BENGALURU-107



Date : 06/11/2021
Time : 04:00 PM – 05:00 PM
Venue : Principal's Chamber

Ref. No: IQAC/2021-11/02

Agenda:

1. Plan of activities to enhance language and communication skills to 1st year students.
2. Planning for conduction of various training program/seminar/webinar.
3. Collaboration with industries and universities.

Members Present:

SI. No	Name	Representation	Position	Signature
1	Dr. Amit Kumar Das	Principal	Chairperson	
2	Dr. Manjunatha PM	Vice-Principal	Member	
3	Dr. Maneesh S Paul	Management member	Member	
4	Mr. Naveen Kumar RM	Administrative officer	Member	
5	Mr. Ramesh Babu C	Local society	Member	
6	Mr. Sripathi M	Industrialist	Member	
7	Dr. Lakshmeesha CS	Faculty Member	Member	
8	Dr. Gurubasavaraja Swamy PM	Faculty Member	Member	
9	Dr. Uday Raj Sharma	Faculty Member	Member	
10	Dr. Surendra V	Faculty Member	Member	
11	Mr. Subhadip Das	Student member	Member	
12	Mr. BJ Reddy	Alumni	Member	
13	Dr. Sateesha SB	Faculty Member	Coordinator, IQAC	

Members Absent: Mr. Ramesh Babu C.

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**Discussion Summary:**

Sl. No	Discussion Points	Responsibility	Timeline
1	Plan of activities to enhance Language and communication skills to I st year students.	Class teachers	Immediately to commence in December 2021
2	Organization of various /seminar/webinar/ training program.	HODs	December 2021
3	Coordination with industries and universities for the purpose of organizing industrial training and placements.	Training & Placement coordinators and HODs	Based upon requirements

Signature of the Coordinator, IQAC

Signature of the Principal

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Acharya & BM Reddy College of Pharmacy
Bengaluru - 560 107

**ACHARYA & BM REDDY COLLEGE OF PHARMACY
BENGALURU-107**



ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Amit Kumar Das and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on 06-11-2021.

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	Plan of activities to enhance Language and communication skills to 1 st year students	Planning and conduction of English language classes for first year students of D. Pharm, B. Pharm and Pharm. D programs were arranged to enhance the communication skill. The instructor/language expert was provided from the Acharya English School (AES).
2	Planning for conduction of various /seminar/webinar/ training program	The HODs were directed to arrange minimum of two seminars/webinars in an academic year focusing students as targeted group. The resource people should be brought from industries or higher educational institutions
3	Coordination with industries and universities for the purpose of organizing industrial training and placements.	Training & Placement coordinators and HODs were given with responsibility of collaboration with industries and universities for the purpose of research, internship, industrial training and placements in the academic year 2021-22.

Signature of the Coordinator, IQAC

Signature of the Principal

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MINUTES OF MEETING
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Date : 12/02/2022
Time : 03:00PM –04:00PM
Venue : Principal's Chamber

Ref.No: IQAC/2022-02/03

Agenda:

1. Review of performance of institutional activities.
2. Problem based learning and participative learning.
3. Academic and administrative audit.

Members Present:

SI. No	Name	Representation	Position	Signature
1	Dr. Amit Kumar Das	Principal	Chairperson	
2	Dr. Manjunatha PM	Vice-Principal	Member	
3	Dr. Maneesh S Paul	Management member	Member	
4	Mr. Naveen Kumar RM	Administrative officer	Member	
5	Mr. Ramesh Babu C	Local society	Member	
6	Mr. Sripathi M	Industrialist	Member	
7	Dr. Lakshmeesha CS	Faculty Member	Member	
8	Dr. Gurubasavaraja Swamy PM	Faculty Member	Member	
9	Dr. Uday Raj Sharma	Faculty Member	Member	
10	Dr. Surendra V	Faculty Member	Member	
11	Mr. Subhadip Das	Student member	Member	
12	Mr. BJ Reddy	Alumni	Member	-
13	Dr. Sateesha SB	Faculty Member	Coordinator, IQAC	

Members Absent: Mr. BJ Reddy.

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Discussion Summary:

Sl.No	Discussion Points	Responsibility	Timeline
1	Review of performance of institutional activities.	IQAC	July 31 st 2022
2	Problem based learning and participative learning	Class teachers	First week of February 2022
3	Academic and administrative audit.	HODs	March 31 st 2022


Signature of the Coordinator-IQAC


Signature of the Principal

Principal
Acharya & BM Reddy College of Pharmacy
Bengaluru - 560 107



ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Amit Kumar Das and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on 12-02-2022.

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	Review of performance of institutional activities.	July 31 st 2022 is fixed as deadline for the compilation and submission of the data to IQAC coordinator.
2	Problem based learning and participative learning	Problem-based learning (PBL) is a student-centric approach in which students can learn about a subject by working in groups to solve an open-ended problem. PBL were designed for B. Pharm students and most of the students participated actively to develop problem solving skills.
3	Academic and administrative audit.	Academic and administrative audit, as a routine procedure to check progress of curricular activity was conducted. Academic activity matching with the lesson plan is evaluated.

Signature of the Coordinator, IQAC

Signature of the Principal

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Acharya & BM Reddy College of Pharmacy
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BENGALURU-107



Date : 09/04/2022
Time : 03:30 PM – 04:30 PM
Venue : Principal's Chamber

Ref. No: IQAC/2022-04/04

Agenda:

1. Augmentation of project works/field works in association with industries.
2. Organizing special programs for advanced learners and slow learners.
3. Educating the students to avail scholarships of Govt. and Non-Govt. agencies.

Members Present:

SI. No	Name	Representation	Position	Signature
1	Dr. Amit Kumar Das	Principal	Chairperson	
2	Dr. Manjunatha PM	Vice-Principal	Member	
3	Dr. Maneesh S Paul	Management member	Member	
4	Mr. Naveen Kumar RM	Administrative officer	Member	
5	Mr. Ramesh Babu C	Local society	Member	
6	Mr. Sripathi M	Industrialist	Member	-
7	Dr. Lakshmeesha CS	Faculty Member	Member	
8	Dr. Gurubasavaraja Swamy PM	Faculty Member	Member	
9	Dr. Uday Raj Sharma	Faculty Member	Member	
10	Dr. Surendra V	Faculty Member	Member	
11	Mr. Subhadip Das	Student member	Member	
12	Mr. BJ Reddy	Alumni	Member	
13	Dr. Sateesha SB	Faculty Member	Coordinator, IQAC	

Members Absent: Mr. Sripathi M.

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**Discussion Summary:**

Sl. No	Discussion Points	Responsibility	Timeline
1	Educating the students to avail scholarships of Govt. and Non-Govt. agencies	Student scholarship committee	with immediate effect
2	Organizing special programs for advanced learners and slow learners	Program coordinators	After completion of second sessional examination
3	Arranging Extension activities in association with local society local society, Industries, hospitals and NGOs..	NSS committee	Followed by semester end examination


Signature of the Coordinator-IQAC


Signature of the Principal

Principal
Acharya & BM Reddy College of Pharmacy
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ACTION TAKEN REPORT

The action taken by IQAC as suggested by chairperson Dr. Amit Kumar Das and other members of IQAC. The suggestions were implemented and appropriate action was taken as recommended in the meeting held on 09-04-2022.

With the approval of chairperson, the principal of ABMRCP, the following achievements and outcomes were observed to improve the academic activities of the institution.

Sl. No.	Plan of action	Achievements/ outcomes
1	Arranging Extension activities works/field works in association with local society. Industries, hospitals and NGOs.	The NSS committee was given the responsibility to conduct field works in rural area including various health camps in collaboration with industries, hospitals and NGOs.
2	Organizing special programs for advanced learners and slow learners	Class teachers and subject teachers were given the responsibilities to prepare the list of students of advanced learners and slow learners. For advanced learner's power point presentation, poster presentations and so on were conducted. For slow learners separate remedial classes were conducted.
3	Educating the students to avail scholarships of Govt. and Non-Govt. agencies	The member secretary of students scholarship committee was given with responsibilities to convey the information regarding various scholarships to the students and also educate them how apply the scholarship to the various agencies. As a result maximum number of students applied for scholarship and they received from various agencies.



Signature of the Coordinator, IQAC



Signature of the Principal

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